**BF Committee**

**Monday 6th April 2020**

**at the Brighter Futures, 34 Wellington Road, Rhyl.**

**Minutes**

**Present**: (using video chat)

Jayne Jones

Katy Park

Marie Mitchell

Kellie Bowen

Shane Owen

Geoff Gotthardt

**Apologies**:

Nigel Moores

Brian Penney

Jade Wilkinson

David Hampson

**Matters arising:**

Meeting focused on COVID discussion, we are unable to use the building and it is unclear how long this will last, all supplies to be given out to local people and groups, possibly look to give out packs for the community (members of groups), ideas are to have separate packs for children and, adults , tools for members to borrow.

Actions:

We need to check with insurance company what we can and can not do.

Building can only be used for preparing meals and packs and signs need putting up that we are closed again.

Messages need to be sent to all members possible to update them we remain closed.

Staff to undertake training while off.

**Next meeting:**

Date to be confirmed and emailed to everyone