**Brighter Futures Trustee Meeting – July 2024**

**2nd July 2024**

**Minutes**

**Present**:

Caroline Allen

Julie Simmonds (Minutes)

Jamie Owen (via Teams)

Ken Lewis

Shane Owen (CEO/COO)

**Apologies**:

None received

**Matters arising:**

The meeting minutes for May 2024 are agreed and approved

**Financials**

Tim produces a high level financial report every month, any trustee who wishes to view a breakdown of any spend/grants received is invited to do so.

Various grant funding discussed, and prioritised, new applications are with funders for core costs. Further applications have been submitted and are awaiting a response. SO explained to the trustees how the SPORTED funding would work if successful. This will also create a part-time post for a member of staff (employed by SPORTED), and this will involve a community coordinator to work with various organisations in Rhyl helping with the grant applications and providing support to groups in the area.

**Safeguarding, Health & Safety**

New training for all is being reviewed, as much as possible training for staff will be completed in the new year, prior to reopening to ensure that interruption is kept to a minimum.

# All DBS checks are up to date, all are clear.

# Policies are being reviewed and will be updated onto the HUB by the end of the month.

**Building matters**

# EAP has been completed (up to the point funding allows), a new application to CFP should be considered for 2023 to complete works such as insulation and UFH.

# Steve and Brian have been busy completing the essential repairs required.

**Any other business**

# N/A

**Next meeting**

# Next meeting will be xxxxxx, as yet no date is set (an email will be sent to confirm the date to all trustees asap).

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| **BRIGHTER FUTURES**  **Board meeting agenda** | |
| **Date:** | 9TH AUG |
| **Time:** | 5.00 |
| **Location:** | OFFICE |

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| --- | --- | --- | --- |
| **Item** | **Description** | **Action** | **Time allotted** |
| 1 | Present and apologies | DONE | 5 |
| 2 | Declaration of interests | N/A | 5 |
| 3 | Review of actions from previous meeting | DONE | 10 |
| 4 | Approve minutes of previous meeting | DONE | 5 |
| 5 | *Operational plan update* | N/A | 20 |
| 6 | *Financial update* | DONE | 15 |
| 7 | *Projects update* | IN MEGA | 15 |
| 8 | *Health, Safety & Safeguarding* | DONE | 15 |
| 9 | *Building update* | DONE | 15 |
| 10 | Any other business | N/A | 15 |
|  | Next meeting  [Time, date and location of next meeting] | TBC IN NOV |  |

2hrs