**BF Committee**

**23rd November 2021**

**at the Brighter Futures, 34 Wellington Road, Rhyl.**

**Meeting Notes**

**Present**:

Jayne Jones

Katy Park

Shane Owen

Brian Penney

Stephen Johnson

Caroline Allen

Julie Simmonds

Sam Jones

**Apologies**:

Simon Poole

**Note: The meeting was held in addition to set Trustee/committee meetings as a team building event, no standard agenda items were discussed and agreements made.**

**Meeting events and notes:**

# All arrived and welcomed by SO and introductions made

# JS and SO toured the building

# While eating staff and volunteers gave an introduction to Brighter Futures, its structure and groups / activities being delivered, everyone participated and shared discussion

# SO explained that CA and JS have been asked to join the Trustees along with SP to provide a greater range of skills and experience and a fresh perspective to ensure that the charity continue its work towards great accountability and transparency

# Distribution of new Trustee information files was completed, SO to send new trustees information required to access email accounts and on-line documents.

**Actions:**

# New email accounts set-up and details sent out

# Send out email information to gain HUB and MEGA access

**Any other business**

Team discussion around potential social enterprises with community benefit were discussed.

**Next meeting**

# Not confirmed